

Letter of Agreement

The purpose of this letter is to outline a contract agreement between Marlo Boux and the party listed below.

Group/org. name	
Contact person	
Address	
Phone	
FAX	
Email	
Name of venue	
Address of venue	
Nearest major airport	

Event description	
Start date	
Start time	
End date	
End time	

Honorarium: \$ _____

Honorarium is separate and apart from door-to-door expenses (see expense sheet) and non-refundable booking fee of \$100. The honorarium is payable to **Crazy 8s Creative** and presented to Marlo at the time of the presentation, if not before.

I understand that cancellation of this contract will entail a cancellation fee equal to 25% of the honorarium, in addition to the non-refundable booking fee and any non-refundable airline charges.

Signature

Name